



*Aspen Village*

545 S 2nd E Rexburg, ID 83440  
E-mail: [aspenvillage@pcmigroup.com](mailto:aspenvillage@pcmigroup.com)

Phone: 208-372-RENT

Fax: 208-356-7363

[www.aspenvillageapartments.com](http://www.aspenvillageapartments.com)

Dear Student,

Thank you for choosing Aspen Village Apartments for your student housing needs. We look forward to having you here! This letter is to inform you of items that are provided, items you need to bring, and the dates and times you will be able to check-in. If you have any questions please feel free to call Monday through Saturday, from 10:00am to 5:00pm!

**ITEMS PROVIDED FOR TENANTS**

- Furniture – kitchen table & chairs, twin extra long beds, dressers, desks, sofa, chair, table & lamps
- Laundry Facilities in each building (coin operated)
- Microwave             Refrigerator                             Vacuum

**ITEMS TENANTS WOULD NEED TO BRING**

- All cooking & eating utensils
- Towels, washcloths, shampoo, etc.
- Other personal items
- Iron and Ironing board
- Bedding: including twin extra-long sheets, mattress pad, blankets, and pillows
- Bathroom & laundry supplies
- Hangers for hanging clothes
- Shower Curtain/ Broom/ Mop

**PARKING PERMITS**

All Aspen Village Tenants with cars are *required* to have an Aspen Village parking permit. Permits will be given when you check-in. Only one permit per student.

**Please have the following information about your car with you: year, make, model, color, license plate #, and state of license plate.**

**PAYMENT**

We do not accept cash for payment at anytime. ***We only accept Check or Money Order for the payment of rent.*** Sorry for any inconvenience this may cause. Please see your contract for payment due dates.

**CHECK-IN DATES & TIMES (Please note, there will be no early check-ins)**

**Friday April 16, 2010**

Time  
8am to 6pm

**Saturday April 17, 2010**

Time  
8am to 5pm

Location  
Aspen Village Office

The office will resume normal hours (**Mon-Sat 10am to 5pm**) on Monday April 19, 2010. If you are planning on arriving after office hours, please find other accommodations until the next day. There will be no check ins on Sunday under any condition.

We are excited for the Spring semester and look forward to meeting you! If there are any other questions regarding Check-ins, please contact us at [aspenvillage@pcmigroup.com](mailto:aspenvillage@pcmigroup.com) or 208-372-RENT.

Please Travel Safely,

*Natasha Foust*  
Property Manager

*Brittnee Phillips*  
Assistant Manager

*Elle Jensen*  
Office Assistant

*Eileen Parker*  
Night & Weekend Assistant